

**Kentucky Behavioral Health Planning and Advisory Council
Executive Committee**

February 16, 2017 10:00AM-12:00PM

Kentucky Transportation Cabinet, 200 Mero Street, Room C-122, Frankfort, Kentucky

Members Present: Gayla Lockhart, LeeAnn Kelley, Rita Ruggles

Staff Present: Michele Blevins, Christie Penn, Melissa Runyon

Topic	Discussion	Next Steps
Call to Order	Gayla Lockhart welcomed everyone and called the meeting to order at 10:12 AM. She announced that Mary Singleton is currently recovering her health and has announced that she plans to submit a letter of Council resignation prior to the March meeting. Participants introduced themselves.	
Federal Block Grant Update	Michele Blevins provided members with an overview of the federal community mental health services (approximately \$6.5M per year), substance abuse prevention and treatment (approximately \$20M per year) and data infrastructure (\$62,156. per year) grants. The two-year plan is due September 1, 2017. This year the application will require more data tables and fewer narratives. Michele stated that due to funding lost during the last two biennia, the department is working to ensure that the Children's Set-Aside is met. The majority of KY's block grant funds (81% of CMHS and 84% of SAPT) are contracted to CMHCs to provide services to the uninsured and to cover services that are not reimbursable to insurance.	Staff: Send beige sheets to committee members. Members: Please notify staff of any funded entity report requests.
Certified Community Behavioral Health Center Grant Update	Michele reminded members that in 2015 Kentucky was one of 24 states selected for a one-year Certified Community Behavioral Health Center planning grant; however, our state was not one of the 8 states selected for the demonstration grant. This grant would have explored a different methodology of payment for the CMHCs (similar to the Federal Qualified Health Centers for physical health) as they are the safety net for behavioral health. Michele also provided an update on The 21 st Century CURES Act and the associated non-competitive Grant (\$10.5M/year for two years). The grant will provide funding to address opioid prevention, intervention and treatment.	Grant Application Summary will be shared at a subsequent meeting.
2018 Meeting Dates	Members discussed the Calendar Year (CY) 2018 meeting dates. Missy shared that most venues around Frankfort are now charging a rental fee and that many will not allow scheduling very far in advance. LeeAnn recommended staff consider scheduling meetings to correspond with the dates of State Interagency Council (SIAC) meetings to save travel time and expenses. LeeAnn also recommended staff consider other trainings and meeting events when scheduling Council meetings.	Staff: Create 2018 meeting calendar once the 2018 SIAC is released. LeeAnn: Add Missy to KPFC's distribution list.

Committee Updates	<p><u>Bylaws Committee</u> The committee recommended staff schedule a Bylaws meeting for 2018 and for members to review the bylaws for needed revisions.</p> <p><u>Finance and Data Committee</u> Members agreed that they would like to continue the format of the Finance and Data Committee meeting used during the last two years (i.e., less emphasis on reviewing regional plans and more emphasis on education about new behavioral health initiatives being considered for block grant funding and members prioritizing initiatives to support during the upcoming fiscal year)</p> <p>Michele asked members to let staff know what specific data they would like to have shared with the Council. She stated that due to the grants that the department has written recently she has several excellent maps and data reports that she will be sharing at upcoming Council meetings.</p> <p><u>Membership Committee</u> Missy discussed the review process that has been used for the member handbook and Council brochure. The Department for Behavioral Health, Developmental and Intellectual Disabilities and Cabinet for Health and Family Services Office of Communications must review and approve. They requested staff include the Unbridled Spirit logo on both documents as well as make a few grammatical and spelling updates.</p> <p>Missy also discussed the Member Orientation and the importance of new members attending. Staff has a plan in place to ensure applicants are appointed as quickly as possible and receive an invitation to the Member Orientation as early as possible.</p> <p>Members discussed the benefits of moving the Membership Committee date to February because the membership drive occurs during the holidays, November and December, potentially lowering attendance.</p> <p>Members also noted that with Mary Singleton's resignation, the Council needs to seek Membership Committee Chair nominations.</p>	<p>Staff: Schedule a Bylaws meeting for 2018.</p> <p>Members: Notify staff of data requests for this meeting.</p> <p>Michele: Distribute maps and reports at upcoming meeting.</p> <p>Council: Determine the best month to convene the Membership Committee in 2018.</p> <p>Council: Seek nominations for Membership Committee Chair.</p>
BHPAC Website	The Council's meeting calendar is now available on the website. As soon as staff revises the brochure and member handbook, they will add it to the website as well.	Staff: Revise brochure and handbook and add to webpage.
Staff Updates	Michele Blevins provided an update on department staff changes.	
Adjournment	The committee adjourned at 11:52 AM.	